

#0000

APPLICATION OF TRANSFER

Within 30 days of transferring title, the original purchaser must fill out this form, have it co-signed by the new property

owner, and then mail it to Amcraft Building Products. (circle product purchased) Replacement

New Construction window/patio door window/patio door

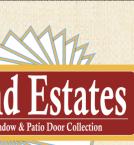
| Names of Original Purchaser of Amcraft Building Products (please print) | | | | | |
|---|--------------------|---|--|--------------------------------|--|
| Address installed Street | | City | State | Zip Code | |
| Name of New Homeowner (print) | Date | Signature of Or | iginal Homeowner | | |
| Signature of New Homeowner | | Date | | | |
| This form is to be completed by the deal | | F INSTAL purchaser, and maile | LATION | #0000 ng Products within 30 | |
| _ | | purchaser, and maile | LATION | | |
| This form is to be completed by the deal days of installation. Product Installed | | purchaser, and maile | LATION ed to Amcraft Buildin | | |
| This form is to be completed by the deal days of installation. | | Style and number | LATION ed to Amcraft Buildin | | |
| This form is to be completed by the deal days of installation. Product Installed Original purchaser's signature | | Style and number | LATION ed to Amcraft Buildin | | |
| This form is to be completed by the deal days of installation. Product Installed Original purchaser's signature Purchaser's name (please print) | ler, signed by the | purchaser, and maile Style and number Installation date Phone No. City io Doors have been ir | LATION ed to Amcraft Buildin er of units installed State nstalled on the afore | Zip Code | |

| | Grand Estates Viryl Window & Patio Door Collection | #0000 |
|--|--|---------------------------|
| Ο U T S T A N [| | ΕΟΤΙΟΝ |
| Through extensive manufacturing, we | osing Amcraft's Grand Estates vinyl windows and research and development, quality assurance and e have total confidence that our products are con facturer defects. Our products are backed by one strongest warranties in the industry. | computerized |
| • All vinyl components are w | arranted against defects such as peeling, flaking, chipping, | blistering, and corrosion |
| • Amcraft | will repair or replace any product that fails to meet our wa | rranty |
| • 1f : | you sell your home, the warranty will cover the new owner | |
| • 1 | Warranty coverage for accidental glass breakage and screen | s |
| | ne, transferable, limited warranty certifies our com | |
| | total customer satisfaction | |
| Lifetime Registe | ered Limited Warranty | |
| | Grand Estates Windows and | Patio Doors |
| | | |
| Name of Present Property Own | ers and Buyers | |
| | | |
| Street Address | State | Zip Code |
| That the defect will be repair This warranty commences or | red or replaced (at manufacturer option). n: | |
| Date of Completed Installation | on | |
| | For more information on Amcraft Building Products, call: 1-877-AMCRAFT or visit our Web site at: www.amcraft.com | |
| | | |

City

Zip Code

State



PROTECTION





AMCRAFT PRODUCTS

Amcraft Products ("Product") includes the vinyl and hardware components, hardware, glass and screens. This Limited Warranty applies only when all of these parts are genuine Amcraft components.

COVERAGE:

Subject to the limitations and exclusions below, and for the duration of the applicable Warranty Period of the Residential Warranty Holder or Commercial/Multi-Resident Warranty Holder (as defined below), Amcraft Building Products Co., Inc. (hereinafter, "Amcraft"), warrants that the Product will be free from non-conformities in material and workmanship. Amcraft will repair or replace any Product that fails to meet the Limited Warranty of a Residential Warranty Holder that is installed up to an elevation of not more than three stories; provided in either case. Amcraft may refund the purchase price (the lesser of the original Product/component purchase price or the original catalog list price) if in Amcraft's opinion such repair or replacement is not commercially practical or reasonable or cannot timely be made.

VINYL:

REPLACEMENT PRODUCTS: Lifetime - Residential; 10-Years Commercial/Multi-Resident NEW CONSTRUCTION PRODUCTS: Lifetime/Residential, Lifetime/Commercial

The vinyl components are warranted against peeling, flaking, chipping, blistering and corrosion for the applicable Warranty Period. If such defects occur, Amcraft will provide replacement parts at no charge to the Warranty Holder. This Limited Warranty on vinyl is void if the vinyl is painted, stained or if the surface is altered in any way.

HARDWARE:

REPLACEMENT PRODUCTS: Lifetime - Residential: 10-Years Commercial/Multi-Resident NEW CONSTRUCTION PRODUCTS: 20-Years/Residential, 20-Years/Commercial

The Product hardware (locking mechanisms, fasteners, rollers, balances, etc, excluding the finish on brass door handles) is warranted against defects such as peeling, flaking, rusting, blistering, corrosion and breaking for the Warranty Period (two (2) years for hardware components installed within two (2) miles of any body of salt water). If such defects occur, Amcraft will provide replacement parts at no charge to the Warranty Holder. The finish on brass door handles is NOT warranted.

GLASS:

REPLACEMENT PRODUCTS: Lifetime - Residential; 10-Years Commercial/Multi-Resident NEW CONSTRUCTION PRODUCTS: 20-Years/Residential. 20 Years/Commercial

The installed and sealed insulating glass unit is warranted against permanent and material obstruction of vision from film formation caused by dust or moisture in the air space for the Warranty Period. If such defects occur, Amcraft will replace the insulating glass unit at no charge to the Warranty Holder.

Insulating glass units containing capillary tubes (recommended for use in insulating glass units traveling through or being installed in areas with elevations 7,000 feet or more above sea level) are warranted against permanent and material obstruction of vision from film formation caused by dust or moisture in the air space for the Warranty Period. If such defects occur, Amcraft will provide a replacement insulating glass unit at no charge to the Warranty Holder. This Limited Warranty for Glass does not include: Minor variations in glass color or imperfections that do not affect the glass's structural integrity or do not permanently and materially obstruct vision, glass covered with after-market window films, coatings or other products not originally supplied by Amcraft, condensation, frost or mold resulting from humidity within the building or interior/exterior temperature differentials, stresses from localized heat which caused excessive temperature differentials over the glass, post-manufacture dissipation of inert gases (as Argon), or the amount of gas in Products with inert gas-filled insulating glass units, scratches or other imperfections not readily observable beyond four feet away, and mineral deposits.

GLASS BREAKAGE:

REPLACEMENT PRODUCTS: 20-Years Residential

If the component of the Product (including Products made with tempered glass) breaks during the Warranty Period of a Residential Warranty Holder, Amcraft will replace the glass component at no charge to the Warranty Holder. (This 20-year Glass Breakage Limited Warranty does not include: Specialty glass such as glass with grid patterns that have been cut into the glass surface, glass breakage following a transfer of the premises on which the Product is installed to a Commercial/Multi-Resident Warranty Holder, breakage arising from "certain environmental conditions" as set forth below or breakage arising from riot or civil disorder, building settlement or structural failures to walls or foundations).

SCREENS:

REPLACEMENT PRODUCTS: Lifetime - Residential, 10-Years Commercial NEW CONSTRUCTION: 20-Years/Residential, 20-Years/Commercial

The Product's screen frame is warranted to the Residential Warranty Holder against peeling, flaking, blistering and corrosion for the Warranty Period. The fiberglass screen mesh is warranted to the Residential Warranty Holder against insect damage, accidental punctures and tears for the Warranty Period. If such defects occur, Amcraft will ship via common carrier replacement screens at no charge to the Residential Warranty Holder. (This Limited Warranty does not include: Screen material damage caused by domestic or wild animals, bent screen frames due to improper installation or removal, or installation and the cost of labor for screen replacement).

cut here





Amcraft Building Products Co., Inc. Attn: Customer Service 1195 Prince Hall Drive, Suite B Beloit, WI 53511



CERTIFICATE OF TRANSFER

Place in envelope and mail to:

Amcraft Building Products Co., Inc. Attn: Customer Service 1195 Prince Hall Drive, Suite B Beloit, WI 53511

CERTIFICATE OF INSTALLATION Place in envelope and mail to:

CARE AND MAINTENANCE OF YOUR VINYL WINDOWS AND PATIO DOORS

Congratulations on choosing windows and doors that offer the easy care and maintenance of vinyl. Vinyl won't pit, peel or flake over time. As a result, with only simple care and cleaning, your windows and doors can keep their beautiful appearance for years to come.

Like any surface exposed to outside elements, your windows and doors will get dirty from time to time, but cleaning them is a snap. Often, heavy rains will wash the vinyl clean, but if the rain isn't enough, you can restore the splendor of the windows and doors by following these simple instructions.

Wash using mild detergent (if necessary) and a soft cloth or ordinary long-handled soft bristle brush. Do not wash the windows or doors with a high pressure spray. The extreme pressure could crack or destroy the caulking around the window or door.

For difficult to remove dirt and stains, use the readily available household cleansers listed on the chart. Follow the manufacturer's instructions on use of the cleaners.

In some cases you may wish to use a mildly abrasive cleanser such as Soft Scrub®, but the use of any abrasive material could scratch the surface of the glass and window or door frame.

Do not use liquid grease remover, strong soaps and detergents containing organic solvents, nail polish remover, furniture polish or cleansers containing chlorine bleach. These items could affect the surface appearance of the vinyl.

Cleansers to Remove Stains From Vinyl Window and Door Frames

| Bubble Gum | Fantasik [®] , Murphy Oil Soap [®] , solution of 30% vinegar and 70% water, Windex [®] |
|-----------------------|---|
| Crayon | Lestoil® |
| DAP (oil based caulk) | Fantastik® |
| Felt-tip pen | Fantastik®, water based cleansers |
| Grass | Fantastik [®] , Lysol [®] , Murphy Oil Soap [®] , Windex [®] |
| Lipstick | Fantastik®, Lysol®, Murphy Oil Soap® |
| Lithium Grease | Fantastik [®] , Lestoil [®] , Murphy Oil Soap [®] , Windex [®] |
| Mold and Mildew | Fantastik [®] , solution of 30% vinegar and 70% water, Windex [®] |
| Motor Oil | Fantastik [®] , Lysol [®] , Murphy Oil Soap [®] , Windex [®] |
| Oil | Soft Scrub® |
| Paint | Brillo Pad® |
| Pencil | Soft Scrub® |
| Rust | Fantastik [®] , Murphy Oil Soap [®] , Windex [®] |
| Tar | Soft Scrub® |
| Top Soil | Fantastik®, Lestoil®, Murphy Oil Soap® |

Cleaning materials are listed in alphabetical order

Brillo® Pad is a registered trademark of Church & Dwight Co., Inc. Fantastik[®] is a registered trademark S. C. Johnson & Son, Inc. Lestoil® and Windex® are registered trademarks of The Clorox Company Soft Scrub[®] is a registered trademark of The Dial Corporation Lysol[®] is a registered trademark of Reckitt Benckiser Inc. Murphy Oil Soap[®] is a registered trademark of Colgate-Palmolive Company © 2008 Amcraft Building Products Co., Inc. Printed in U.S.A.

WARRANTY PERIOD:

For Residential Warranty Holder (Replacement Products): The Lifetime Limited Warranty is transferable by the original Residential Warranty Holder once either (a) to a subsequent Residential owner and the Residential Warranty Period will continue or (b) to a subsequent Commercial/Multi-Resident owner and the Commercial Warranty Period will apply only until the 10th anniversary of the transfer, and in either case only if the warranty has been properly transferred following the procedure described under warranty transfer.

For Commercial/Multi-Resident Warranty Holder (Replacement Products): 10 Years from the earlier of the date Product was shipped from Amcraft or an authorized dealer; transferable to successor non-Residential owners during and for any balance of the 10 year warranty Period and only if the warranty has been properly transferred following the procedure described under warranty transfer.

For Residential Warranty Holder (New Construction): The Amcraft Warranty is transferable by the original property owner to one subsequent owner provided the warranty has been properly transferred following the procedure described under warranty transfer. The transfer will not extend the Warranty Period.

For Commercial/Multi-Resident Warranty Holder (New Construction): If Amcraft New Construction Products are installed in a building operated as a multi-family dwelling or used for commercial purposes or rental properties such as schools, churches, apartment complexes, government owned structures, office buildings, etc., then this warranty will not be transferable.

WARRANTY TRANSFER:

Any warranty transfer described above will be deemed effective only if the following procedures are completed: (1) written notice of transfer (see backside warranty for application of transfer) is provided to Amcraft within 30 days after the transfer of ownership of the premises where the Products are installed, (2) accompanied by a copy of this Limited Warranty, the product order number (bar code located in the sash head, sill or jamb of each Product, and a certified check in the amount of \$50 made payable to Amcraft Building Products.

WARRANTY HOLDER CLASSIFICATIONS:

Residential Warranty Holders: If the Product is installed in (i) a new residential dwelling and the first occupant owns the dwelling or (ii) an existing owner-occupied residential dwelling, and in each case, at the time of installation such owner is also responsible for Product replacement, then that owner is a Residential Warranty Holder. For example, assume the Product is installed in a condominium unit (a "dwelling") in a multi-resident building. If the first occupant of the condominium unit is the first owner of that unit and is also responsible for Product replacement, then that owner is a Residential Warranty Holder; however, if the owner is not the first occupant or if someone else other that the owner (for example, the condominium association) is responsible for Product replacement, then the owner is not a Residential Warranty Holder.

Commercial/Multi-Resident Warranty Holders: If the Product is installed under conditions in which no one qualifies as a Residential Warranty Holder as described above, then the Warranty Holder is the owner of the dwelling or building in which the Product has been installed at the time of installation (and its builder and contractor). That owner is classified as a Commercial/Multi-Resident Warranty Holder. For example, this includes owners of commercial or investment buildings, or multi-resident premises in which the occupant is not responsible for Product replacement whether or not the occupant owns the residential dwelling unit in the premises (including by example, certain condominiums, town homes, duplexes, apartments, cooperatives).

This Limited warranty is further subject of the limitations and exclusions below: BAYS, BOWS, AND GARDEN WINDOW PRODUCTS

All products making up a Bay, Bow, or Garden window are covered under this Limited warranty ONLY if the use, installation, finishing and maintenance are consistent with Amcraft's recommendations and written instructions that are general available in Amcraft's Installation Instructions as updated by bulletins or other written communications or on Amcraft's Worldwide website www.amcraft.com. However, without limiting the foregoing the following installation procedures are emphasized and failure to do so will void the Limited Warranty:

A roof must be built over all Bay or Bow windows (not required for Garden windows) after installation as the top of the Bay or Bow window is not designed to prevent water penetration as manufactured, without the help of a roof.

- A cable system must be used to help support from above all Bay or Bow windows (not required for Garden windows).

windows.

- All joints must be checked and caulked with caulking compound because handling of the Product during installation may cause factory sealed joints to be compromised.

WHAT THIS LIMITED WARRANTY DOES NOT COVER (a) Generally

This Limited Warranty does not include non-conformance or damages attributable to or arising from minor scratches or minor visual imperfections; Negligence, vandalism, riot or civil disorder, acts of terrorism, improper use, installation, finishing maintenance or operation inconsistent with Amcraft's recommendations and written instructions that are generally available in Amcraft's installation instructions as updated by bulletins or other written communications or on Amcraft's Worldwide website www.amcraft.com; Improper pre-installation storage, including inadequate shelter or inadequate venting of shipping wrap in humid locations; Misapplications or faulty building design or construction, including inadequate flashings or caulking; building settlement or structural failures of walls or foundations; Subjection to improper temperature, humidity, or other environmental conditions including by example, harmful fumes, vapors, solvents, chemicals, or pollutants in the atmosphere; Normal wear and tear, including without limitation, wear and tear to weatherstripping or door bottom gaskets; The caulking used to seal the frames or trim packages; labor costs are not included under this

- Knee braces must be utilized and must be secured to studs to help support from below all Bay or Bow windows; and all Garden

warranty and neither Amcraft nor its distributors will be responsible for any costs incurred in the removal, replacement, installation or reinstallation of the Amcraft product or any part thereof, furnished by Amcraft under the Warranty. (b) Certain Environmental Conditions

This Limited Warranty does not guarantee safety for persons or property, nor make a premise hurricane-proof or impact-proof. Follow weather and news reports in order to assess severe weather situations and obey local authorities' shelter and evacuation orders. This Limited Warranty does not cover damage attributable to or caused by acts of nature that include, but are not limited to stresses, high winds, floods, fire and other conditions that exceed Product designs that are test evaluated and certified as referenced in Amcraft's published literature. Certification approval, rating, and references to other performance standards mean that the Product meets the established specification parameters of the certification process or standard testing at the time the Product is

manufactured. However, with exposure over time to environmental conditions, including by example, high-wind events and other forces of nature, the Product will be subjected to normal and abnormal wear and its performance capability may change. Consult local building code laws, and the certification and rating agencies' published materials and website, for guidelines on the standards necessary to meet all regulations and codes in your area. Product features designed to help address pressurization of a building during high-wind or other severe storm events are not a guarantee against water and air infiltration. Amcraft is not responsible for claims or damages caused by water or air infiltration or improper installation. **Product selection is the sole responsibility of the Warranty Holder.** (c) Damage From Failure to Inspect Product Following Each High-Wind or Impact Event

Product that is subject to any high-wind event or the possibility of having been impacted by windborne debris should be promptly inspected by the Warranty Holder or by a building professional if the Warranty Holder cannot perform this inspection themselves or if there is concern about Product damage. Proper care and maintenance of the Product is the responsibility of the Warranty Holder and failure to do so may void the Limited Warranty. Although a Product may appear to be in good working condition, the effects of such an event(s) may have adversely affected the ability of the product to provide subsequent protection against another such event.

THIS LIMITED WARRANTY'S EXCLUSIVE REMEDY

If the Product or any components fail to meet this Limited Warranty, Amcraft's sole obligation is, to either (as Amcraft elects): a) repair the component (color matching not guaranteed); or b) provide replacement component(s) to the Warranty Holder or the Amcraft dealer designated (color matching not guaranteed); or c) refund the Warranty Holder's purchase price (the lesser of the original Product/ component purchase price or the original catalog list price); the cost of labor is Amcraft's obligation only as expressly provided under "Coverage." Repaired or replaced components are warranted only on the same terms and for the remainder of the Warranty Period. Amcraft reserves the right to discontinue or change any Product. If the Product or component is not available, Amcraft may select and provide a replacement product or component of equal quality and price. This is the Warranty Holder's sole and exclusive remedy for the product under the Limited Warranty. By example but not limitation, the Limited Warranty does not cover the following costs and expenses; (i) except as expressly set forth in the Limited Warranty, labor for removing, reinstalling, refinishing Product (or other materials that are removed, reinstalled or refinished to repair or replace the Product); (ii) shipping/freight expenses to return the Product to Amcraft; (iii) normal maintenance; or (iv) consequential, special, or indirect losses or damages of any kind.

DISCLAIMER OF WARRANTIES

THIS LIMITED WARRANTY IS IN LIEU OF AND EXCLUDES ALL OTHER WARRANTIES NOT EXPRESSLY SET FORTH HEREIN, EXPRESSED OR IMPLIED BY OPERATION OF LAW OR OTHERWISE, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. TO THE EXTENT THAT ANY IMPLIED WARRANTIES MAY NONETHELESS EXIST BY OPERATION OF LAW, SUCH WARRANTIES ARE LIMITED TO THE DURATION PROVIDED BY LAW, SOME STATES/PROVINCES DO NOT ALLOW LIMITATIONS ON HOW LONG AN IMPLIED WARRANTY LASTS, SO THE ABOVE LIMITATIONS MAY NOT APPLY. AMCRAFT DOES NOT AUTHORIZE ANYONE TO CREATE FOR IT ANY OBLIGATION OR LIABILITY IN CONNECTION WITH PRODUCTS.

LIMITATION OF LIABILITY

AMCRAFT'S SOLE LIABILITY UNDER THIS LIMITED WARRANTY IS REPLACEMENT, REPAIR, OR REFUND OF THE PURCHASE PRICE AS SET FORTH ABOVE (AND LABOR AS EXPRESSLY SET FORTH ABOVE). IN NO EVENT, WILL AMCRAFT BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, INDIRECT, SPECIAL, OR PUNITIVE DAMAGES OF PRODUCT USE, REINSTALLATION, LABOR, REMOVAL, REFINISHING (EXCEPT TO THE EXTENT EXPRESSLY PROVIDED IN THIS LIMITED WARRANTY), TEMPORARY OR PERMANENT RELOCATION OF RESIDENTS OR PROPERTY, LOSS OF PROFITS/REVENUE, INTEREST, LOST GOODWILL, WORK STOPPAGE, IMPAIRMENT OF OTHER GOODS OR WORK, INCREASED OPERATING EXPENSES, EMOTIONAL DISTRESS CLAIMS, OR CLAIMS OF THIRD PARTIES FOR SUCH DAMAGES, WHETHER BASED ON CONTRACT, WARRANTY, TORT (INCLUDING, BUT NOT LIMITED TO, STRICT LIABILITY OR NEGLIGENCE) OR OTHERWISE, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. SOME STATES DO NOT ALLOW THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THE ABOVE LIMITATION OR EXCLUSION MAY NOT APPLY. THIS LIMITED WARRANTY PROVIDES SPECIFIC LEGAL RIGHTS BUT WARRANTY HOLDER MAY HAVE OTHER RIGHTS WHICH VARY FROM STATE TO STATE. IF THIS LIMITED WARRANTY IS DEEMED TO HAVE FAILED OF ITS ESSENTIAL PURPOSE, IN NO EVENT WILL AMCRAFT'S ENTIRE LIABILITY EXCEED THE LESSER OF THE PRODUCT'S OR THE NON-CONFORMING COMPONENT'S PURCHASE PRICE.

CLAIMS

Claims must be initiated during the Warranty Period. To initiate a claim, please contact the builder, dealer or contractor who installed or sold the Product. If the party is unknown or unreachable, contact Amcraft Building Products Co. Inc., 1195 Prince Hall Drive, Suite B, Beloit, WI 53511 or 1-877-262-7238 or at www.amcraft.com. Claimant will be required to provide proof of premises ownership, the date of Product purchase, the order number (bar code located on the sash head, jamb or sill of each Product), and specify the alleged defect. Amcraft reserves the right to inspect the Product, and may be required to return the Product or component to Amcraft (at Claimant's expense).

Product Changes

Amcraft reserves the right to discontinue or change any product it manufactures. If the part or component of the product originally installed is not available and Amcraft determines to make replacement, Amcraft shall have the right to substitute such part or component designated by Amcraft to be of equal quality and price.

OTHER WARRANTY CONSIDERATIONS

On some installations caulking is used to seal the frames or trim package against water or air penetration. Caulking is not considered a part of the Amcraft product, and therefore, is not covered under this Warranty. Caulking is normally considered a maintenance responsibility of the homeowner. This warranty is valid only if products by Amcraft are used, but shall be void if accessory products not manufactured by Amcraft are installed which cause defects to occur in the Amcraft products.

The warranty statements contained in this certificate set forth the only express warranties extended by Amcraft Building Products, Co. for Amcraft products, and the provisions hereof shall constitute the purchaser's exclusive remedy for breach of this warranty given under this certificate. Amcraft shall not be liable to property owner for incidental or consequential damages for breach of any written or implied warranty on the Amcraft products.

Some states do not allow limitations on how long an implied warranty lasts, or the exclusion or limitations of incidental or consequential damages, so that the above limitation or exclusion may not apply.

This Limited Warranty gives specific legal rights. There may be other rights which may vary from state to state.

Corporate Headquarters: Amcraft Building Products Co., Inc. 1195 Prince Hall Drive, Suite B Beloit, WI 53511

OPERATION OF YOUR VINYL WINDOWS AND DOORS

Along with being virtually maintenance free, your window and doors have been designed and manufactured to be thermally efficient, aesthetically pleasing and easy to operate. All operable sash on Double Hung and Single Hung windows tilt in, Slider sash lift out, Casements open by turning the handle and patio doors feature corrosion-resistant rollers.

To tilt in the operable sash on Double Hung and Single Hung windows, you must: Unlock the sash and raise (or lower) it approximately 4" above (or below) the frame.

Slide the tilt latches toward the cam lock and gently tilt the sash in. Always support tilted sash while cleaning.

When Finished cleaning, tilt the sash up and snap the tilt latches into place. For safety, make sure the tilt latches are securely engaged.

If it becomes necessary to remove and reinsert the sash, tilt the sash inward to a 90-degree angle and lift the bottom of the sash up and out of the frame. To reinsert the sash into the frame, make sure both pivot bars (located at the bottom of the sash) are fully inserted into the balance shoes.

To remove a Slider sash, simply:

Unlock the sash and slide it past the sash retainer insert located in the head. Note: Some windows may have a sash retainer clip instead of an insert that must be removed before opening the sash.

Lift the sash up into the head and pull the bottom of the sash towards you.

To operate Casement:

Life the handle on the side of the frame to unlock the sash. Turn the handle on the bottom of the frame to open the sash to the desired position.

Turn the handle in the opposite direction to close the sash. To lock the window, make sure the sash is fully closed then lower the handle on the side of the frame.

To lock Patio Doors:

Close the operable panel and make sure it is fully against the frame.

Lock the panel with the lever located on the handle.